# Annual Budgeting

Has the Incorporated School Management accomplished the following items regarding your school's annual financial budget?

Please "🗸" to indicate that you have completed the items.

* 1. Duly consult and consider views from the teachers concerned during the budget preparation process.

Details on collecting their opinions:

* 2. Ensure the budget closely ties in with the Annual School Plan, the School Development Plan as well as the operational needs of the schools.

Details on the special arrangements for the annual budget for this school year:

* 3. Avoid deficit budget.

Details of deficit / surplus for the last school year of your school:

* 4. Review the approved budget at appropriate time during the school year to cater for the changed circumstances.

List the details of one of your school’s revised budgets:

* 5. Work out performance indicators and success criteria to evaluate the outcome/effectiveness of the activities/programmes for which funds/ resources have been allocated.

Details of your school’s established performance indicators or success criteria of your school: